

Macomb Community Action Advisory Board  
Budget Committee Meeting  
September 10, 2009

The Macomb Community Action Advisory Board Budget Committee met on Thursday, September 10, 2009 in the VerKuilen Building, MI Works! Conference Room-Suite 11, 21885 Dunham Rd., Clinton Township, MI.

MEMBERS PRESENT:

John Bierbusse, Chair  
Jessica Cheshire  
Norman Bordo  
Commissioner Flynn  
Reverend Mack  
Hazel Rivers  
Betty Slinde  
Commissioner Sprys  
Mary George

MEMBERS EXCUSED:

Nellie Martin  
Ron Chriss

STAFF PRESENT:

Madeleine Olszak  
Frank Taylor  
Holly Ehrke

1. Call to Order

The meeting was called to order by Chair Bierbusse at 11:42 a.m.

2. Determination of a Quorum

It was determined that a quorum was established with 9 members present.

3. Recommendation to approve the Agenda

Betty Slinde, supported by Hazel Rivers, made a motion to approve the Agenda as submitted. Motion carried.

4. Recommendation to approve the May 7, 2009, minutes

Commissioner Flynn, supported by Reverend Mack, made a motion to approve the May 7, 2009 minutes. Motion carried.

## 5. Public Comment

Chair Bierbusse stated that this committee operates under the Open Meetings Act and asked if anyone was present who wished to address the Committee. There being no one present requesting this privilege, Chair Bierbusse proceeded with the meeting.

## 6. Recommendation to review and approve the May through August 2009 Financial Statements

Ms. Olszak reported on the May through August 2009 Financial Statements. Discussion followed.

Commissioner Flynn, supported by Mary George, made a motion to approve the May through August 2009 Financial Statements.

## 7. Recommendation to review and approve the Financial Procedures Manual

Ms. Olszak stated that at future meetings a portion of the Financial Procedures Manual will be reviewed.

Norman Bordo, supported by Hazel Rivers, made a motion to approve the Financial Procedures Manual. Motion carried.

## 8. Recommendation to receive and file the Budget Summary

Betty Slinde, supported by Hazel Rivers, made a motion to receive and file the Budget Summary. Motion carried.

## 9. Recommendation to receive and file the Special Assistance Grants report

Jessica Cheshire, supported by Commissioner Flynn, made a motion to receive and file the Special Assistance Grants report. Motion carried.

## 10. Recommendation to receive and file the Cash Donations report

Mary George, supported by Jessica Cheshire, made a motion to receive and file the Cash Donations report. Motion carried.

## 11. Recommendation to receive and file the Financial Detail Report on the Community Services Block Grant (CSBG)

Ms. Olszak presented the Financial Detail Report on the Community Services Block Grant (CSBG).

Commissioner Flynn, supported by Hazel Rivers, made a motion to receive and file the Financial Detail Report on the Community Services Block Grant (CSBG). Motion carried.

12. Recommendation to receive and file the Community Development Block Grant (CDBG) report - Chore Services

Ms. Olszak presented the Community Development Block Grant (CDBG) report - Chore Services. Ms. Olszak reported on the amount of funding approved for the Chore Program.

- Period of Performance: July 1, 2009 through June 30, 2010
- Funding Amount: \$145,000
- Number of units: 10,740.74
- Number of households: 276

Discussion followed.

Betty Slinde, supported by Reverend Mack, made a motion to receive and file the Community Development Block Grant (CDBG) report - Chore Services. Motion carried.

13. Recommendation to receive and file report on the Community Development Block Grant (CDBG) Funds - Continuum of Care-Homeless

Mary George, supported by Jessica Cheshire, made a motion to receive and file the Community Development Block Grant (CDBG) funds - Continuum of Care-Homeless. Motion carried.

14. Recommendation to receive and file report on County budget cuts and review our County appropriation for 2010

Mr. Taylor reported on the status of the County budget reduction. He stated per a letter from John Foster, Assistant Finance Director, the County is requesting MCCSA to reduce its budget by \$57,188 in FY 2010 and 2011.

Norman Bordo, supported by Reverend Mack, made a motion to receive and file the report on County budget cuts and review our County appropriation for 2010.

15. Emerging Issues

Ms. George stated that at the Executive Committee meeting a Board member suggested that the Board members take ownership in Community Services by setting a goal for the Board members. A suggestion was made that the Board members can lobby for changes that affect low-income people, where staff of MCCSA cannot lobby elected officials. Reverend Mack suggested fundraisers.

## 16. Other Business

Mr. Taylor reported:

- Implementation of the Weatherization ARRA RFQ has been approved. Review of contractors will begin by mid-October. Commissioner Sprys and staff will evaluate the contractor's applications. There have been 400 customer applications received for weatherization since April. Customers applying now for weatherization will be on a wait list for at least 12 to 14 months.
- The Annual Joint Meeting of MCAAB and Head Start Policy Council will be held October 16<sup>th</sup> at the MISD.
- Jim Riehl's Friendly Cadillac Dealership and 97.1 FM The Ticket will be holding a charity carwash to help feed the hungry in Macomb County. Volunteers from the Macomb Food Program will be providing 97 cent carwashes and collecting non-perishable food items. They will also be selling a hot dog, bag of chips and bottled water for just \$1.97. All proceeds will go to the Macomb Food Program.

Ms. George reported that Mr. Bierbusse was asked to chair the MCAAB Election Committee. Nominations will be taken at the October Full Board Meeting.

Reverend Mack distributed a flyer for the 25<sup>th</sup> Pastoral Anniversary Celebration that will be held Friday, September 18<sup>th</sup> at 6:30 p.m. The event will be held at the Italian American Cultural Society on Romeo Plank Road in Clinton Township.

## 17. Schedule Next Meeting – Full Board - October 20, 2009

*Health Department*

- Budget Committee - November 18, 2009

*MI Works Conference Room*

## 18. Adjournment

Mary George, supported by Commissioner Flynn, made a motion to adjourn the meeting at 1:00 p.m.

Respectfully Submitted

Holly Ehrke, Secretary